



Governors Annual Report to Parents

Academic Year 2021/22

INTRODUCTION

Welcome to the Governors Annual Report to Parents. In this report we will give you a brief overview of many aspects of school life from this last year, in line with the requirements set out in the Department for Education and Skills Welsh Government – The School Governor’ Annual Reports (Wales) Regulations 2011.

OUR CONTEXT

There are approximately 250 pupils on roll, aged from three to eleven years of age. This includes approximately 33 Nursery pupils who attend on a part-time basis. We have nine classes including a Learning Resource Base for up to eight key stage two pupils with behavioural, emotional and social difficulties.

Around 27% of pupils are eligible for free school meals, above the local authority and national averages. The school identifies around 20.5% of pupils as having additional educational learning needs which is in line with local and national averages.

OUR SCHOOL VISION AND VALUES

At High Street Primary school, our mission is to create a safe, secure and happy learning environment in the heart of our community. All learners are provided with opportunities and experiences which engage, challenge and initiate awe and wonder to enable them to become resilient, independent learners who achieve their potential.

As a school it is our intention to:

- Cultivate and value honest and trusted relationships between children, their families and the wider community.
- Be inclusive through ensuring equality to enable equity.
- Ensure a solid foundation of basic skills where learning is focused on what learners need and want to know, should be able to do and understand.
- Provide a broad and balanced curriculum, rich in authentic experiences and opportunities.
- Provide opportunities for learners to learn at an independent, paired, group and class level, deepening and scaffolding their thinking, knowledge and understanding as they progress.
- Empower pupil vice, enabling learners to lead their own and support others learning journey of progression.
- Grown independent, resilient and proud learners who take ownership and responsibility for their learning.
- To ensure learners are respectful, caring about themselves and their impact on others.
- Evolve to ensure the realisation of the Four Purposes in our ever-changing world.

GOVERNING BODY 2021/22

As a Governing Body we are committed to supporting the school in continuing to provide the best possible Education for its pupils. Our school governing body comprises of the following representatives:

Local Education Authority Governors: Stuart Egan (Chairperson), Bronwen Blake-Smith and Mark Kerbey. Jamie Phillips (Vice Chair)

Staff Representative: Andrea Walker

Acting Head Teacher: Sarah McKee

Teacher Representative: Hope Anderson

Community Governors: Claire Cook, Bethany Chumbley, Kevin Ruwersma

Parent Governors: Lucy Jones, Sam Barnard, Jayne Sutton and Jemma Perkins

Observer: Gareth Macpherson (DHT)

Clerk to Governors: Rachel Cox

The Chair of Governors can be contacted via: highstreets@valeofglamorgan.gov.uk.

Attendance Figures for 2021/22 Compulsory school age (Age 5+)			
Absences	Autumn 2021	Spring 2022	Summer 2022
Percentage of attendance	90.5%	89.1%	87.6%
Authorised absence	7.1%	8.6%	5.8%
Unauthorised absence	2.4%	2.4%	6.7%

GOVERNORS INVOLVEMENT

Half termly sub-committee and full governing body meetings ensure support, challenge and an ongoing awareness of all aspects of school provision and management. Where able, Governors play an active role in school, supporting with reading and learning.

Policies adopted by Governors this year:

- Safeguarding
- Absence management
- Whole School Pay Policy
- Parental Conduct
- Anti-Bullying
- Accessibility Policy and Plan
- See Saw Policy
- Parental Forum Expectations
- Complaints Procedure
- Admissions Policy
- School Uniform Policy

Relevant policies are accessible on our school website.

ATTENDANCE

The school undertakes regular monitoring of all absences, including holiday absences. Parents are required to telephone the school if a child is unwell on the first day of absence. To ensure the safety of pupils, the school supports this with a 'First Day' response message / call if no reason for absence is provided. We are grateful for parents' co-operation in this matter.

The Governing Body have adopted the Welsh Government Attendance Policy guidelines. All local authorities are working to improve attendance and prevent unnecessary absences.

At 89.06%, attendance last year was significantly impacted by Covid and legal isolation periods.

END OF PHASE / KEY STAGE ASSESSMENTS SUMMER 2022

Due to Covid-19, Welsh Government removed the requirement to report on National Curriculum assessment and attendance. In-house, informal teacher assessments and national tests took place as a measure of progression for pupils. Whole school tracking processes have ensured interventions and provisions have been appropriately placed to assist learners in achieving their potential.

In line with Government guidance, written reports to parents and carers were sent out at the end of the Summer term. Reports contained information on progress in core subjects and general information about progress across the curriculum. Strengths and targets for development were identified. Parents / carers were also informed of how to contact school if they wished to further discuss report content with a member of staff.

SCHOOL DEVELOPMENT PLAN 2021/22

To take the school forward, the School Development Plan included three key priorities which were monitored and evaluated throughout the year.

Priority 1: Teaching and Learning: To ensure all learners were given the opportunity to thrive and achieve their potential.

This included a significant focus on the development of basic skills – reading, writing and basic concepts in maths. Effective interventions and specifically placed provision has enabled a recovery process post Covid to ensure learners establish vital building blocks as a foundation to future learning.

Priority 2: Curriculum for Wales: To bring coherence, clarity and a shared commitment to the whole school community in developing and realising a vision for the curriculum and the teaching and learning that supports it. With the support of the whole school community we have created a vision for our curriculum, teaching and learning. Our curriculum will progress and evolve as we continue our curriculum journey over the next few years.

SCHOOL DEVELOPMENT PLAN 2021/22 Continued:

Priority 3: Health and Wellbeing: To develop standards and provision for emotional and mental health and wellbeing, ensuring all learners access a broad and balanced curriculum of opportunities and experiences to achieve their potential.

As a significant need across the school we developed our use of provision, including additional staffing to impact the barriers arising alongside the impact of Covid on emotional, mental health and wellbeing. Strategies and interventions introduced have reduced barriers, ensuring best opportunities for all learners.

MOVING FORWARD IN 2022/23

These priorities will continue to be significant features as we move forward with the addition of ensuring progression across our curriculum for all learners.

PUPILS WITH DISABILITIES

The school faces some challenges in meeting the requirements of the Disability Discrimination Act in relation to the number of steps at access points to the school and our sloping front yard. An Accessibility Plan is available on our school website demonstrating how we meet and plan to meet these needs.

PROMOTION OF HEALTHY EATING, GOOD HEALTH AND HYGIENE

Healthy eating is promoted throughout the year through curriculum learning opportunities. These experiences include children cooking meals made from vegetables they have grown themselves in the Forest. Healthy lunchboxes are encouraged. There is a constant availability of water from water coolers at both ends of the building. An initial grant from the 'Big Fresh' company has enabled the ongoing provision of free fruit for all children on a daily basis. Fruit is provided directly by 'Jacquie's', our local High Street Fruit and Veg shop.

Teeth cleaning has resumed in Reception through to Year 2 as of September 2022 and school health checks remain a consistent feature for our younger pupils.

ADDITIONAL LEARNING NEEDS (ALN)

The school has made good progress in adopting the Welsh Governments Additional Learning Needs (Wales) Act 2018 and Additional Learning Needs (ALN) Code 2021. Most children have their learning needs met through universal support in the classroom which can include, 'catch up', 'small group work', and access to adult support. Those with special educational needs have additional or different support to that usually provided within the context of universal provision. All children with additional learning needs now have or are in the process of developing an Individual Development Plan which replaces current SEN Statements and Individual Education Plans. This new system protects the rights of all children, regardless of the extent to their additional learning needs.

The school has a policy for Additional Learning Needs (ALN) and successfully identifies pupils with additional learning needs, providing additional support for these pupils. The school carefully monitors the progress of all pupils to support them in achieving their potential.

COMMUNITY LINKS

High Street Primary School is an integral part of the community. We work hard to foster good links with the community although this has been significantly impacted in the last year or so due to Covid restrictions. This year has seen a reintegration of the use of facilities provided in our neighbourhood - visiting the Barry Memo Hall, Barry Swimming Pool, Romily Park for our Sports Day and Barry Island to support learning and pupil wellbeing. Our choir were wonderful contributors to High Street Christmas Celebrations and Years 4, 5 and 6 shared their amazing learning in the form of a Carnival through the streets surrounding High Street in July. Our Community Police Officer has made regular visits to the School.

PARENTAL COMMUNICATION

- Termly Parents Evenings
- Annual reports
- Weekly newsletters
- COMMS app
- Website
- Twitter
- Termly class newsletters

WELSH LANGUAGE DEVELOPMENT

The Welsh Language is progressively developed throughout the School in a range of enjoyable and practical activities on a daily basis. We are laying the foundations of your child's bilingual education. Rhian Jones spent this year on a Welsh sabbatical, returning in September 2022 to progress and further develop Welsh language development across the school.

TOILET FACILITIES

Toilet facilities are cleaned daily. The school provides foaming soap and hand dryers.

TRANSITION

In September 2022, the following numbers moved to Secondary Schools across the Vale:

Whitmore: 24

Pencoedre: 7

St Richard Gwyn: 2

Y Daith: 2

Cardiff School: 1

SPORT / PHYSICAL ACTIVITY

All children participate in weekly sessions, indoors and outdoors. Sporting fixtures with other schools have been impacted by Covid restrictions this year.

EXPENSES

No Governor claimed any travel or subsistence allowance during the last year.

ENVIRONMENTAL ENHANCEMENTS

Learning resources including a numbered dart board, targets and a number square have been added to the yard to support day to day learning and playground games. A cycle / scooter track has been installed within the outdoor space between Years 2 and 3 to support the development of gross motor control and safety skills.

SAFEGUARDING

The schools lead designated safeguarding person is Sarah McKee, acting Headteacher and the deputy designated person is Gareth Macpherson, Deputy Head. The chair of Governors is the link Governor for safeguarding. Robust recording and reporting systems are in place to ensure effective practice. All staff across the school complete annual safeguarding training and safeguarding awareness is an ongoing feature of day to day school life. Safeguarding concerns regarding pupils, parents and staff can be raised with the Headteacher and Deputy as designated safeguarding leads. Safeguarding concerns regarding the Headteacher can be raised with the Chair of Governors.

CELEBRATIONS

The school has held many successful events over the year:

- Celebration of World Book Day
- Celebrating St David's Day Eisteddfod and Charing of the Bard
- Sports Day
- Harvest
- STEM week
- Children in Need
- Parents and Children in the Forest
- Abernant Residential
- Parental Forum / Curriculum Meetings
- 'Moving On' transition meetings
- Christmas Discos
- High Street Carnival

SECURITY

The school has a controlled access system. The main external doors are electro-magnetically locked throughout the day. All gates are locked during the day and the main entrance gate is magnetically locked. An intercom system is used to enter the school site and building supported by a digital monitor. The close circuit television system monitors all areas of the School.

SCHOOL FUND

This fund is used to provide many extra resources for the children and the School.

COMPLAINTS PROCEDURE

The School has a Complaints Procedure Policy in place which can be obtained from the school office and from the school website.

SCHOOL PROSPECTUS

The School Prospectus is updated annually and uploaded to the school website. To download a copy go to www.highstreetprimary.co.uk.

FRIENDSHIP FOREST

This is now used on a daily basis by each class in turn as an extension to the classroom as a natural learning environment.

COMPLIANCE

We have recently been inspected by Health and Safety, a full Inspection which looked at buildings, policies and procedures. This was passed to an exceptionally high standard.

SCHOOL STAFFING STRUCTURE 2022/23

Senior Leadership Team: Sarah McKee (Acting Headteacher), Gareth Macpherson (Deputy Headteacher), Jess Kingston, Hope Anderson and Hayley Davies.

Class	Teacher	Teaching Assistants
Nursery	Kelly Campbell (Monday to Wednesday) Emily Esseen (Wednesday pm to Friday)	Chloe Hopkins Leah Saunders
Reception	Hope Anderson	Hannah Riffart Emily Hitchens Amanda Hancock
Year 1	Kathy Nolan (Monday to Wednesday) Hayley Davies (Thursday and Friday)	Dawn Edmunds Jenny Riff
Year 2	Beth Morris	Heidi Jeynes Nia Livermore
Year 3	Rhian Jones	Sammy Jo Smith
Year 4	Harry Bunch	Zoe Churchill James Dodd
Year 5	Jess Kingston	Deb Hamner
Year 6	Claire Preece	
Y Bont SRB	Julia Smith	Ann Shaw Mathew Williams Karla Jones

Pupil Support Staff: Andrea Walker and Charlotte Egan

Forest School: Jo Martin and Rose Warren

Administration Team: Lesley Matthews and Shui Williams

Caretaker: Anthony Buckeridge

Breakfast Club: Jo Martin, Andrea Walker, Claire Langford–Stillman and Kelly Buckeridge

Dinner Time / Catering: Linda Gill, Gaynor Walters and Claire Langford-Stillman

SCHOOL HOLIDAY DATES 2022/2023

Term	Begin	Half term		End	No. of School Days
		Begin	End		
Autumn 2022	Mon 5 Sept 2022	Monday 31 Oct 2022	Friday 4 Nov 2022	Friday 23 Dec 2022	75
Spring 2023	Monday 9 Jan 2023	Monday 20 Feb 2023	Friday 24 Feb 2023	Friday 31 Mar 2023	55
Summer 2023	Monday 17 April 2023	Monday 29 May 2023	Friday 2 Jun 2023	*Monday 24 July 2023	65
TOTAL					195

INSET DAYS

Friday 23rd December 2022

Monday 9th January 2023

Monday 17th April 2023

- i) **Mon 5 Sept 2022 and *Monday 24 July 2023** will be designated INSET days for all LEA Maintained Schools. The remaining three INSET days to be taken will be at the discretion of each individual school following appropriate consultation with staff. ***It is intended that this INSET Day will either be taken on Mon 24 July 2023 or at an alternative time for example in the form of twilight sessions.**

All schools will be closed on **Monday 1 May 2023** for the May Day Bank Holiday.

Significant dates: Christmas Sunday 25 December 2022
Easter Good Friday 7 April 2023
Easter Monday 10 April 2023
May Bank Holidays Monday 1 May 2023
Monday 29 May 2023

Vale of Glamorgan Council High Street Primary School Outturn Report 2021/22 Revenue Summary

COST CENTRE CODE	COST CENTRE DESCRIPTION	DETAIL	ANNUAL BUDGET	TOTAL ACTUAL
101094	High St Primary	CONT. TO FUNDS		243.44
101094	High St Primary	CONT TO CAPITAL OUTTURN		243.44
101094	High St Primary	EMPLOYEES	1,129,059.00	1,106,130.34
101094	High St Primary	TEACHING EMPLOYEES	656,891.00	657,344.94
101094	High St Primary	NON TEACHING EMPLOYEES	232,830.00	208,463.32
101094	High St Primary	GRANT EMPLOYEES	233,168.00	233,269.18
101094	High St Primary	OTHER DIRECT EMPLOYEES	6,170.00	7,052.90
101094	High St Primary	INTERNAL RECHARGES EXPEND	102,255.00	118,626.09
101094	High St Primary	INTERNAL RECHARGES EXPEND	102,255.00	118,626.09
101094	High St Primary	PREMISES	108,813.00	82,134.75
101094	High St Primary	CLEANING AND DOMESTIC SUPPLIES	36,558.00	35,274.42
101094	High St Primary	ENERGY	15,805.00	11,610.60
101094	High St Primary	RATES	11,770.00	11,770.00
101094	High St Primary	REPAIRS & MAINT OF BUILDING	42,075.00	21,620.45
101094	High St Primary	WATER SERVICES	2,605.00	1,859.28
101094	High St Primary	SUPPLIES AND SERVICES	166,147.00	71,346.16
101094	High St Primary	CLOTHING UNIFORM AND LAUNDRY		930.00
101094	High St Primary	COMMS AND COMPUTING	22,570.00	17,871.68
101094	High St Primary	EQUIP, FURNITURE & MATERIALS	39,120.00	37,458.90
101094	High St Primary	EXPENSES		2,221.90
101094	High St Primary	GRANTS & SUBSCRIPTIONS	2,584.00	3,273.47
101094	High St Primary	MISC EXPENSES	94,328.00	127.50
101094	High St Primary	PRINTING STATIONERY & OFFICE EXPS	4,000.00	3,744.04
101094	High St Primary	SERVICES	3,545.00	5,718.67
101094	High St Primary	CUSTOMER RECEIPTS	(21,285.00)	(47,225.55)
101094	High St Primary	CHARGE FOR SERVICE		(7,306.66)
101094	High St Primary	DONATIONS		(1,060.00)
101094	High St Primary	SALE OF PRODUCTS		(17,574.20)
101094	High St Primary	SECONDMENT INCOME	(21,285.00)	(21,284.69)
101094	High St Primary	GOVERNMENT GRANT	(289,841.00)	(309,134.82)
101094	High St Primary	OTHER GOVERNMENT GRANTS	(6,428.00)	(9,228.00)
101094	High St Primary	WG GRANTS	(283,413.00)	(299,906.82)
101094	High St Primary	INTERNAL RECHARGES INCOME	(53,637.00)	(69,365.78)
101094	High St Primary	INTERNAL RECHARGES INCOME	(53,637.00)	(69,365.78)
101094	High St Primary	OTHER GRANTS		(840.00)
101094	High St Primary	INCOME FROM OTHER LAs/HAs		(840.00)
		Total 101094	1,141,511.00	951,914.63

